



Agreement to Receive a Park/Street Tree through the TreeBaltimore Program

By signing the Planting Request form and requesting trees through the TreeBaltimore program you agree to the following terms:

Deliveries

- Tree deliveries typically arrive March-May and September-November at the Druid Hill Tree Nursery. You may be asked to assist with the unloading of tree orders. We understand that your schedule may not allow you to attend but we ask that you make your best effort.
- Organizations ordering quantities that exceed 100 trees per season are responsible for providing sufficient staff for unloading their nursery stock. If unable to attend a delivery, advance notification of the TreeBaltimore team is required.

Watering

- ALL plant material remaining on site for longer than 1-week must be immediately mulched-in and watered at least twice per week between April-October.
- You may be asked to assist with the mulching and watering during the growing season. We understand that your schedule may not allow you to attend but we ask that you make your best effort.
- Organizations intending to keep trees in the nursery during the summer must keep their own stock watered. If unable to water your trees for any reason, advance notification of the TreeBaltimore team is required.

Handling

- Care shall be taken to prevent damage to trunks, branches and roots with machinery or tools during transport.
- Transportation equipment shall be lined with felt/fabric material to protect the trunk and bark.
- Trees shall be handled by the root ball, not lifted by the trunk, to avoid damage.
- A protective tree tarp shall be used for transporting trees in vehicles to protect leaves and buds from wind damage.

For more information, email treebaltimore@baltimorecity.gov